

ZIMBABWE INSTITUTION OF ENGINEERS

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Eastlea,



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Telefax 746652
Email: zie@zie.co.zw

Attach: Passport
Size Photo

HARARE
www.zie.org.zw

APPLICATION FOR MEMBERSHIP / TRANSFER TO THE GRADE OF TECHNICIAN/TECHNOLOGIST/MEMBER/FELLOW

State membership grade being applied for:

- i. Use black ink and block letters.
- ii. Requisite registration/processing/transfer fee must be submitted with the application form
- iii. Complete ALL sections

For transfers, state present category of membership

ZIE membership number

SECTION 1: PARTICULARS OF APPLICANT

Title:

Dr	Eng.	Mr	Mrs	Miss	Other (state)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Surname	<input type="text"/>	Date of Birth	<input type="text"/>
First name(s)	<input type="text"/>	National ID No.	<input type="text"/>
Citizenship	<input type="text"/>	Tel. No. (H)	<input type="text"/>
Cell No	<input type="text"/>	Fax No.	<input type="text"/>
Postal Address	<input type="text"/>		
E-mail Address	<input type="text"/>		
Current Employer	<input type="text"/>	Position	<input type="text"/>
Current Employer's Physical Address	<input type="text"/>	Tel. No.(Bus)	<input type="text"/>

SECTION 2: TERTIARY EDUCATION

Certified copies of each degree, diploma or certificate noted as relevant professional qualification must be attached.

Educational Institution	Qualification Obtained	Date	
		From	To
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

SECTION 3: MEMBERSHIP OF OTHER PROFESSIONAL BODIES

Institution	Membership Grade	Membership No.	Admission Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

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Certified copies of membership certificates for each institution noted above must be attached.

SECTION 4: STATEMENT OF ENGINEERING TRAINING AND EXPERIENCE

- i. Submit report on engineering training and experience in the recommended format.
- ii. Submit a detailed report on an engineering project; where applicable (see below).
- iii. Attach your organogram, indicating your position in relation to your subordinates and superiors.
- iv. Applicant registered with a ZIE recognised engineering institution **must** submit a certified copy of the membership certificate/licence and a detailed CV. Such applicant is exempted from the submission of reports noted above.

From (Month & Year)	To (Month & Year)	Name of Employer	Position Held	Supervising Engineer and Qualifications <small>(Applicable to those with engineering experience of less than 5 years)</small>

SECTION 5: SPONSORSHIP FOR ADMISSION TO ZIE CORPORATE MEMBERSHIP

[Sponsors to the application must be ZIE Corporate Members / Technicians / Technologists in good standing](#)

Undertaking-We, the undersigned members have no reservations in the applicant being considered for admission in the stated membership grade. We are satisfied from personal knowledge that the candidate/applicant is eligible for admission.

	Sponsor 1	Sponsor 2	Sponsor 3
Name of Sponsor (Print)			
Membership Grade			
ZIE No:			
E-mail Address			
Signature			
Date			

*** Sponsors will be required to complete a confidential form

SECTION 6: DIVISIONS

If elected I would like to become a member of the following specialist division(s). Indicate with a

Agricultural Engineering	
Building Services	
Computer Engineering & ICT	
Energy	
Environment	
Geotechnical	
Large Dams	
Industrial and Manufacturing Engineering	
Mining & Metallurgy Engineering	
Structural	
Water & Sanitation Engineering	
Other/s (Specify):	

Declaration

I certify that the particulars given on this form and any attachment are true and correct. In the event of my admission/transfer, I do hereby undertake to conform to the provisions of the ZIE Act & Regulations and to promote the objectives of the Institution to the best of my capabilities.

Applicant’s Signature:..... **Date:**

For official use only

DETAILS OF PAYMENT:

Cash/ RTGS/ Cheque/Bank transfer.....Total ZWL\$ \$.....

(Delete the inapplicable)

Breakdown: 1. Non-refundable Registration Fee \$.....

2. Non-refundable Processing Fee \$.....

3. Other..... \$.....

Signature of ZIE official Date.....

Receipt No:

ZIE Technician/Member Application Checklist

No:	Description	Y/N	COMMENTS
1	Photo		
2	Duly completed form		
3	Signature and date		
4	Training & experience report / Detailed CV		
5	Project Report/ Membership Certificate from an equivalent institution		
6	Organogram		
7	Sponsorship		
8	Professional Certificates		

ZIE funds are payable in cash or bank deposit into:

Bank: Standard Chartered Bank **Branch:** Highlands **ZWL\$ A/C No:** 0100216764300

Swift Code: SCBLZWHXXX **A/C Name:** Zimbabwe Institution of Engineers

N.B. Promptly email or bring to ZIE evidence of having made a bank deposit to facilitate issuance of receipt

FORM M1 COMPLETION GUIDE

a) ZIE Member/ Technologist/Technician Application Information

If one has a **recognised engineering degree** or B.Sc. Degree in an allied field/equivalent qualification and at least three years post- university engineering experience, s/he may be admitted as a **Member or Technologist**, of the Institution, respectively. One with an **engineering diploma** plus at least three years post- college engineering experience, may be admitted as a **Technician** of the Institution. An applicant needs to complete the attached Form M1. Report on training and experience plus a post-university/ college engineering project report should also be submitted. Additionally, an application has to be supported by 3 ZIE Corporate Members in good standing. An approved registration fee is payable upon submission of the forenamed documents, together with certified copies of professional certificates and associated transcripts.

Member Registered with a Recognized Engineering Institution or Professional Body

If one is a Member of an engineering Institution that is recognized by ZIE, s/he will be exempted from submission of an Engineering Project Report and Report on Training and Experience. However, attach original certified copy of the membership certificate thereof and a detailed CV.

b) ZIE Corporate Member Form M1 Completion Guide

1. Fill-in the form in CAPITAL letters in black ink or electronically.
2. Ensure that every section is duly completed.
3. Include your e-mail and cell phone number(s) on Contact Details.
4. Attach certified copies of all your professional or engineering certificates and related transcripts.
5. Follow the accompanying guides on how to write both 'Report on Training and Experience' and 'Technical Project Report', **where applicable**.
6. If you are a serving member of a recognized engineering institution, attach certified copy of membership certificate as evidence thereof.
7. In case Report on Training is not required, provide a detailed CV. Report your work experience in retrospect, which is, chronologically, starting with your current position.
8. Where your 'Division' is not named, write your preference e.g. Electrical/Power etc
9. Make sure your sponsors/referees are Corporate Members registered with ZIE and they should all endorse the application form and the associated sponsor form.
10. Do not forget to attach your company/departmental organogram, indicating clearly your organizational position.
11. All applications must be accompanied by a non-refundable processing fee.
12. Applicants to familiarize themselves with the following documents prior to invitation for Membership Interview:

- a. The ZIE Act (1987) and SI 88 of 1987
- b. The Engineering Council Act 27:22 and SI 153 of 2012
- c. The ZIE Code of Conduct